

THE SASKATCHEWAN CARDIOLOGY TECHNOLOGISTS ASSOCIATION

BY-LAW NO. 1-2015

General By-law relating to the business and affairs and the development, administration and control of the Membership and Registry of the **SASKATCHEWAN CARDIOLOGY TECHNOLOGISTS ASSOCIATION**.

It is hereby enacted as a By-law of THE SASKATCHEWAN CARDIOLOGY TECHNOLOGISTS ASSOCIATION (hereafter called the "Association") as follows:

1 ASSOCIATION SEAL

1.1 The **Seal of the Association** shall be in such form as shall be prescribed by the Executive Council of the Association and shall have the words "SASKATCHEWAN CARDIOLOGY TECHNOLOGISTS ASSOCIATION" endorsed thereon.

1.2 **Custody and use of Seal** – The Seal of the Association shall be in the custody of the Registrar or such other person as may be designated by the Executive Council and all papers or documents required to be sealed on behalf of the Association shall be sealed by the Registrar or of such other persons as may be designated by resolution of the Executive Council.

2 MEMBERSHIP

NOTE: For the purposes of these By-laws, Voting Members are defined as:

- a) Honorary Life Member
- b) Registered Members in good standing

Membership in the Association shall be restricted to the following classes:

2.1 Charter Members:

The following shall be the Charter Members of the Association;

Mary Bowers	Agnes Boyko	Dorothy M. Chester
Beverly Edstrom	Alisa A. Clifton	Marie Englisbee
Agnes Frame	Mary Gordon	Joan C. Hansen
Jane Huska	Julia Marcinowski	Shirley Logodin
Sister MaryDorothy	Mrs. M. McIvor	Bertha Nolin
Dorothy Penner	Ruth Sessequasis	Emily Solar
Sister Mary Pauline Thacyk	Marion Tilley	Sarah Watts
Sister Mary Catherine Kosolowski		

2.2 **Registered Member in Good Standing** - Registered Member who has satisfied all prerequisites including Continuing Education Units (CEU) as established by the Canadian Society of Cardiology Technologists (CSCT). Paid their yearly Membership dues. A registered Member in good standing has the right to vote, hold office and be entitled to all privileges of the Association.

2.3 Registered Inactive Member – a Registered Inactive Member shall hold a valid certification of qualification evidencing the successful completion of the CSCT Certification examination but who is not actively working in the field of cardiology. An Inactive Member shall pay all applicable annual dues and maintain all of the prerequisites and Continuing Education Units (CEU). Inactive Members do not maintain the right to vote, but may hold a non-voting appointed office within the Association.

2.4 Business, Commercial or Industry Member - any individual proprietorship, partnership, association, body corporate, trustee, executor, administrator or legal representative not holding a valid, current certificate of qualification of the Association, but who has paid the applicable annual dues and who has received approval of the Executive Council. This category has no vote and is not eligible to hold any office.

2.5 Honorary Life Members - a Registered Member that is recognized for professional contribution to the Association and approved by the Members. An Honorary Life Member has all of the privileges of a Registered Member in good standing.

2.6 Student Membership - To become a Student Member the Association must be satisfied that the applicant has satisfied all prerequisites.

- a) is enrolled in a CSCT approved/ CMA accredited (or in the process of accreditation) cardiology technology program that will upon successful completion enable the student to write the National Certification Examination, as set by the CSCT, and
- b) has paid all applicable Membership dues and any related fees, in full. A Student Member does not have the right to vote, to hold an elected or an appointed office.
- c) foreign trained cardiology technologists or physician that meets the CSCT requirements to challenge the National Certification Examination.

2.7 Registration/Membership cards are the property of the Association. The Association shall maintain the right to recall any Registration/ Membership card, at any time.

3 RESIGNATION, SUSPENSION AND TERMINATION OF MEMBERSHIP

3.1 Resignation by any Member shall be in writing to the Registrar of the Association. Resignation of the Member will become effective on the date the Association receives the written and signed notice of that Members resignation.

3.2 After due process, the Association may suspend or terminate the Membership of any Member for unprofessional conduct or reasonable cause, provided reasonable notice and opportunity for a hearing has been given to the Member, as prescribed in these By-laws in Section 4, Discipline.

3.3 Any Member who ceases to be a Member by reason of resignation, expulsion, default in payment of dues or any other reason, shall forfeit all rights, claims and interests associated with Membership in this Association. Nothing in this section shall extinguish any claims the Association may have against the Member. Professional dues will not be refunded.

4 DISCIPLINE

The Executive Council shall hear all disciplinary matters provided that it appoints a discipline committee (hereinafter called the "**Discipline Committee**"). The Committee will render a written report of its findings to the Executive Council. The Executive Council will make a written decision.

The Discipline Committee shall consist of three (3) Registered Members in Good Standing, of the Association and who are and have been currently practicing in the field of Cardiology and have been for the last five (5) consecutive years.

Where a Member is found guilty of unprofessional conduct, professional misconduct or conduct unbecoming to a Member, by the Executive Council, alone or by decision after hearing the findings of the Discipline Committee, the Executive Council may, by resolution:

- a) cause the name of that Member to be erased from the register;
- b) suspend the Member for a period, not in excess of two (2) years;
- c) allow the certification of the Member to remain, subject to conditions imposed by the Executive Council, or;
- d) reprimand the Member.

4.1 DISCIPLINE PROCEDURES

- a) All complaints or charges against any Member shall be in writing.
- b) Where an inquiry into the conduct of a Member is deemed advisable by the Executive Council, registered notice shall be served upon that person whose conduct is the subject of inquiry, at least thirty (30) days before the first meeting of the Executive Council or Discipline Committee.
- c) The notice shall embody a copy of the charge(s) and a statement of the subject matter made against him/her. The notice shall also specify the date, time and location of the hearing.
- d) The notice shall be served upon him/her personally or may be sent by registered mail, postage prepaid, to the last known address appearing on the Membership register or other records of the Association and with verification of delivery from the Postal Service, or by affidavit of the person serving the notice.
- e) A Registered notice sent by mail shall be deemed to have been served on the date when it was posted.
- f) The person whose conduct is the subject of inquiry is entitled to be represented by counsel or agent. Financial responsibility remains with the person so charged.
- g) The hearing(s) shall be held in private unless the person charged requests a public hearing(s), by application to and granted by the Executive Council.
- h) Where the person whose conduct is the subject of inquiry does not attend the hearing, the Executive Council or the Discipline Committee, may, upon proof of service of the notice, in

accordance with this section, proceed with the inquiry in his/her absence and without further notice, and take such action as this By-law authorizes.

- i) The hearing(s) may be adjourned by the Chair.
- j) The testimony of a witness or witnesses at the hearing(s) shall be taken under oath as administered by any Member of the Executive Council or Discipline Committee. A legal affidavit will be accepted.
- k) There shall be a full right to cross-examination of a witness or witnesses and to call evidence in defence and reply.
- l) For the purpose of the hearing(s) a certified copy of a conviction(s) of a person of any crime or offence, under the Criminal Code, or any other statute, under the hand of the convicting Magistrate, Judge or Justice of the Peace or under the Hand of the Clerk of the Policy Court or Magistrate's Court, is conclusive evidence that the person has committed the crime(s) or offence(s) stated therein unless it is shown that the conviction(s) is quashed or set aside.
- m) Evidence may be submitted before the Executive Council or Discipline Committee holding the hearing(s) either by affidavit of viva voce or as the Executive Council or Discipline Committee may determine.
- n) All evidence submitted to the Executive Council or Discipline Committee shall be reduced to writing or mechanical recording.
- o) All evidence submitted to the Executive Council or Discipline Committee, together with all reports, orders and other papers on which the Executive Council or Discipline Committee has acted, are to be preserved.
- p) The decision of the Executive Council shall in every instance be embodied in a formal order of the Executive Council. This order shall be served as provided in sub-paragraph 3.1(b) and 3.1(c) hereof.

The Discipline Committee shall only have the power to report and recommend to the Executive Council following a hearing(s) or inquiry and the Executive Council alone is empowered to suspend, cancel or to make any other order as it is authorized to do under sub-section 3 hereof.

The Executive Council shall have the power to charge or reimburse any Member of the Association for costs incurred through disciplinary action which, in the discretion of the Executive Council, is considered warranted:

- a) No person, firm or corporation shall have the right of action or claim against the Executive Council or Discipline Committee for anything done under this By-law or the regulations.
- b) The Executive Council may cause any notice of suspension or cancellation of Membership to be published with or without stating the reasons for such suspension or cancellation as the Executive Council, in its absolute discretion, decides.
- c) The Discipline Committee, with approval from the Executive Council may, for the purpose of execution of its duties under this By-law or regulations, employ, at the expense of the Association, such legal or other assistance as deemed necessary or proper.

Subsequent to the Executive Council taking action pursuant to section 4 hereof, the Executive Council on such grounds as it deems sufficient, may cause the name of the person removed from the Register (either by erasure or by virtue of suspension) to be restored at its discretion. Where the name of the person is restored to the Register of the Association, such restoration may be subject to such terms and conditions as the Executive Council may prescribe.

5 EXAMINATIONS

The Association shall adhere to the Canadian Society of Cardiology Technologists (CSCT) Bylaws and Policies regarding Examinations.

6 DUES AND FEES

The Membership dues and/ or additional fees shall be determined annually by the Executive Council and approved by the Voting Members of the Association at the Annual General Meeting of the Association.

6.1 The yearly dues period shall commence January 1 and continue through to December 31 of that same year. Members of the Association, irrespective of category of Membership, shall pay their respective dues prior to the end of the Dues Period, in each fiscal year, to maintain Membership in good standing with the Association.

6.2 To maintain his/her status as a Member of the Association, a person registered in one of the classes of Membership listed in bylaw 2.2 – 2.6, must pay the annual dues and/ or any other applicable fee for that class of Membership by December 31st of each year.

6.3 Failure to pay dues and fees on time:

Those Members who have not paid their dues, through their own neglect, by the end of the Dues Period ending in any fiscal year shall ipso facto cease to be Members in good standing of the Association and all privileges pertaining to such Membership shall immediately cease effective at that time unless otherwise ordered by the Executive Council.

6.4 Any Member who fails to pay his/her dues by January 1 of each Membership year shall be required to pay, in addition to the Membership dues, a late fee per month that the dues are not paid.

7 MEMBERS NOT IN GOOD STANDING & REINSTATEMENT OF MEMBERSHIP

7.1 **Member not in good standing-** any Member listed in bylaw 2.2 – 2.6 who has not maintained the prerequisites and/ or has failed to pay his/her annual dues and/or applicable fees for that class of Membership.

7.2 A person whose Membership in the Association has ceased due to either a or b may apply for reinstatement.

- a) non payment of dues
- b) maintained prerequisites (CEU'S)

7.3 Reinstatement for non compliance of prerequisites (CEU'S) is governed by CSCT Bylaws and Policies.

7.4 All requests for reinstatement of Membership in the Association must be made in writing and directed to the Registrar.

7.5 If a person has ceased to be a Member in accordance with these Bylaws, but is not required to write a CSCT reinstatement exam, that person must pay all outstanding Membership dues, fees or other applicable conditions owed within that time period. On completion of these prerequisites, that person may be reinstated to his or her former class of Membership.

Any Member requesting reinstatement of Membership must adhere to the reinstatement policies of the Association and CSCT

8 EXECUTIVE COUNCIL/EXECUTIVE OFFICERS

The property and business of the Association shall be managed by the Executive Council/ Officers with a minimum of six (6) and maximum of nine (11) Members. The Executive Council/Officers are to include the President, Vice President, Registrar, Treasurer, Secretary, Provincial Director, Education Coordinator, CEU Coordinator and Director at Large(s) as needed. Every Member of the Executive Council must be a Registered Member in Good Standing of the Association.

The Executive Council shall constitute the governing body of the Association and shall serve the term of 2 years and are eligible for re-election.

All official documents, books education material, monies and other property belonging to the Association will be transferred to the incoming officers at a mutually agreed upon location, date and time.

In the event of a vacancy of an office, one Executive Council Member may assume 2 positions until such time as the vacant position is filled or the Executive council appoints a Member in good standing to fill the vacant position until the following AGM.

8.1 Vacancies:

The Office of an Executive Council Member is deemed to be vacated in any of the following circumstances:

- a) an Executive Council Member resigns his or her Office by delivering a written resignation to the President or Vice President of the Association;
- b) an Executive Council Member is unable to carry out their duties
the Executive Council removes an Executive Member by a two-thirds vote at a duly called meeting of the Executive Council.
- c) the Members remove an Executive Council Member by a Special Resolution at a Special, General or an Annual General Meeting.
- d) no Member in good standing puts their name forward at the AGM or in writing for an Executive Council position.

8.2 The Executive Council may by resolution appoint a Registered Member in Good Standing or Life Member to fill a vacancy in an Office of the Executive Council and such appointment continues until the end of the term of the Officer replaced.

8.3 Powers of the Executive Council

- 1) The Executive Council may exercise all such powers of the Association that are not covered by the Saskatchewan Non- profit Corporations Act or by these By-laws required to be exercised by the Members at General Meetings.
- 2) The Executive Council shall have the power to authorize expenditures on behalf of the Association, from time to time, and may delegate, by resolution, to an Officer(s) of the Association, the right to pay salaries to employees. (i.e. Bookkeeper, Lawyer, Auditor)
- 3) The Executive Council shall have the power to authorize payment of expenses incurred by an Officer(s), Committee Member(s) and such other Member(s) as may be appointed from time to time for the purpose of carrying out the business of the Association.
- 4) The Executive Council shall have the power to make expenditures for the purpose of furthering the objectives of the Association.
- 5) The Executive Council shall take such steps as they may deem requisite, to enable the Association to receive donations and benefits, for the purpose of furthering the objectives of the Association.
- 6) The Executive Council may prescribe rules and policies, consistent with these Bylaws, relating to the management and operation of the Association.
- 7) The Executive Council may create and delegate such authority, as it deems fit, to a committee or committees consisting of Members of the Association. Each such committee shall elect within the committee itself a Chairperson and a Secretary. The Executive Council shall have the discretion to appoint and remove a Committee Member, as it deems fit in accordance with prescribed terms of reference.

Such committees can recommend but not change any policy affecting the membership or operation of the Association.

9 REMUNERATION

9.1 Executive Council Members and/or Committee Members as such, shall not receive any stated remuneration for their services. Any remuneration for expenses incurred by Executive Council Members and/or Committee Members for the sole purpose of conducting authorized business for the Association shall upon proper application, be validated and approved by resolution of the Executive Council.

9.2 Remuneration of any agent or employee of the Association shall be fixed by resolution of the Executive Council.

9.3 Honorariums can be awarded as approved by the Executive Council.

9.4 The President, Vice-President and Treasurer hereafter shall be constituted as the "Remuneration and Expenses Committee".

9.5 The Treasurer is deemed to be the Chair of the Remuneration and Expense Committee.

10 MEETINGS OF THE EXECUTIVE COUNCIL

10.1 Time and place;

- 1) Meetings of the Executive Council shall be held as often as required.
- 2) Meetings of the Executive Council shall be held at times and locations as the Executive Council may determine.

10.2 Calling of Executive Council Meetings;

- 1) Meetings of the Executive Council shall be called by the President, or three Members of the Executive Council.
- 2) A notice of meeting shall be given by the Secretary or in his/her absence the President not less than 7 days before the meeting unless such notice shall be expressly waived by the majority of the Executive Council.
- 3) Technological advances in long distance communication will allow for such options (among others) as a conference-call meeting or time limited response E-mail meeting that is ordered by the President for the sole purpose of discussion and/or resolution of urgent business. Every such meeting is subject to 10.3 of these Bylaws and is to be recorded.
- 4) All meetings of the Executive Council are to be documented as formatted minutes.

10.3 Quorums and voting at Executive Council Meetings;

- 1) Greater than 50% of the Executive Council shall constitute a quorum at an Executive Council meeting. One of which must be the President or Vice President.
- 2) All Members shall have one vote. Only in the event of a tie vote shall the President have a second or casting vote.

11 APPOINTMENTS AND HIRINGS

11.1 The following are appointed positions under this Bylaw;

- 1) Honorary President
- 2) Legal Counsel
- 3) Auditor(s)
- 4) Vacancies

11.2 The Executive Council may with approval of the Membership appoint such agents and hire such employees as it determines as necessary, including but not limited to the appointments listed in 11.1. These persons shall have the authority and shall perform the duties as prescribed by the Executive Council at the time of the said appointment or hiring.

12 SIGNING OFFICERS

- 12.1 Treasurer and President shall be the signing Officers of the Association and if necessary the President and one of either the Vice-President, Education Coordinator or other Officer duly appointed by the Board for that purpose, are the Signing Officers.

13 DUTIES OF EXECUTIVE COUNCIL/Executive Officers

13.1 President

- 1) shall be the Chief Executive Officer of the Association
- 2) shall preside at all meetings of the Association and the Executive Council
- 3) be responsible for the general and active management of the business and the affairs of the Association
- 4) enforce all laws and regulations relating to the administration of the Association
- 5) ensure that all orders and resolutions of the Executive Council are carried into effect
- 6) shall inform the Vice President to attend any such meetings that he/she cannot attend
- 7) perform other specific duties as determined by the Executive Council
- 8) must have a thorough knowledge of the Constitution and Bylaws of the Association and the Canadian Society of Cardiology Technologists
- 9) shall have a vote, only in the event of a tie vote shall the President have a second or casting vote

13.2 Vice President

- 1) in the absence or disability of the President, perform the duties and exercise the powers of the President
- 2) perform such other duties as shall from time to time be imposed upon him/her by the Executive Council

13.3 Treasurer

- 1) shall have custody of the Association's funds and securities
- 2) keep full and accurate accounts of receipts and disbursements in books belonging to the Association
- 3) deposit all money and other valuable effects in the name and to the credit of the Association and in such depositories, as may be designated by the Executive Council
- 4) disburse the funds of the Association as may be ordered by the Executive Council taking proper vouchers for such disbursements
- 5) render to the Executive Council at each regular meeting of the Executive Council or whenever they may require it, an account of his/her transactions as Treasurer and the financial position of the Association
- 6) present at each Annual, General and/or Special meeting of the Membership a full financial statement as well as projected expenses the Association expect to incur

- 7) have the Association's account(s) must be audited or/reviewed every year to two year to that fiscal year's end at the discretion of the Executive Council
- 8) have the Association's account(s) must be audited or/reviewed reviewed prior to transfer of offices
- 9) the audit or/review shall be done by 2 Registered Members in good standing of the Association. The members shall be appointed at the AGM each year.

- 10) shall adhere to the CSCT policies regarding payment of per capita fees for the Members of the Association
- 11) report to the Executive Council upon request

NOTE: Withdrawal of monies shall be by cheque and shall be signed by the Treasurer and President.

13.4 Registrar

- 1) keep an electronic and backup hard copy Registry spreadsheet of all Members
- 2) shall hold custody of the Association Seal
- 3) assign a registration number to each new Member
- 4) keep full and accurate records of all Members including members that are not in good standing and/or in arrears
- 5) distribute Membership cards affixed with the official stamp of the Association
- 6) distribute official receipts for Membership dues to each individual Member
- 7) distribute notices for payment of Provincial and Federal dues where applicable to each Member. Notices shall be sent by e-mail
- 8) demand for dues will be made in November; if payment has not been received by March 1 of each year a third and final official notice will be sent to the Member

13.5 Secretary

- 1) attend all meetings of the executive council and all meetings of the Members
- 2) record all motions, votes and minutes of all proceedings in books kept for the Executive Council
- 3) shall assure all minutes are approved and are duly signed and stored
- 4) shall insure the Membership and Executive Council are notified of their respective meetings with adequate notice
- 5) shall perform such other duties as may be prescribed by the Executive Council or President

13.6 Provincial Director

- 1) must be a Member in good standing
- 2) in the absence or inability of the President and Vice-President, the Provincial Director shall perform the duties and exercise the powers of the President and such other duties as may be granted by the Executive Council
- 3) be the Provincial liaison to the CSCT
- 4) must represent the CSCT, in the best interest of all Members, at any meetings of the National Board and Provincial Board
- 5) submit written reports to and from all national meetings

13.7 Education Coordinator

- 1) must be a Member in good standing
- 2) must be actively engaged in the field of Cardiac testing
- 3) coordinate the Association's educational sessions
- 4) oversee examinations of the Association where necessary
- 5) administer the educational requirements imposed on the Association by the CSCT

13.8 Director At Large

- 1) the Executive Council shall designate by resolution the specified duties and objectives of a Director at Large
- 2) shall be elected at and an Special, General and/or Annual meeting upon recommendation of the Executive Council

13.9 CEU coordinator

- 1) shall receive and process the annual CEUs
- 2) keep accurate documentation
- 3) advise Members of their CEU standing each triennium

14 Committees

- 1) the Executive Council, by resolution, may delegate any of its powers to committees consisting of such Member(s) of the Association as the Executive Council sees fit
- 2) Committees must conform to any regulations that may be imposed on them by the Executive council
- 3) Committees must elect a chair, if the chair is not present for a committee meeting the Members of the committee will appoint a chair for that meeting.
- 4) a Committee may meet and adjourn as it sees fit, and questions arising at any meeting shall be determined by a majority of the votes of the Committee Members present. In case of an equality of votes the Chairperson shall have second or casting vote.
- 5) a committee may ,upon approval of the Executive Council, spend such sums of money as may be required to carry out the powers delegated to the Committee.

15 REMOVAL

- 15.1 Upon reasonable documented justification, the Executive Council may, by resolution passed by not less than two-thirds (2/3) of the votes cast by the Executive Council voting in respect of the resolution at a meeting called for that purpose, remove an Officer from duty.
- 15.2 The Voting Members of the Association maintain the right to remove an Executive Council Member by passage of a resolution by two thirds majority vote at a Special, General or Annual meeting of the Members.

16 MEETINGS OF MEMBERS

- 16.1 The Annual Meeting of the Members shall be held at a site and date as designated by resolution of the Executive Council.
- 16.2 A minimum of thirty (30) days notice shall be given to each Member prior to any Annual, General or Special meeting of Members. Notice of any meeting where special business shall be

transacted shall contain enough information to permit a Member to make an informed and reasoned judgement on the decision to be taken or matters to be discussed.

- 16.3 20 voting Members at such a meeting, in attendance and/or represented by valid proxy, shall constitute a quorum.
No quorum shall be required for any General meeting which is held for social or educational purposes.
A quorum is required at a General Meeting if money transactions are discussed and motions made.
A quorum or motion is not required for day to day operational expenses of the Association.

17 ELECTIONS

- 17.1 Only a Registered Active Member in Good Standing or a Life Member is entitled to be elected or appointed to the Board of Directors.
17.2 Every position on the Board is elected for a two year term, by ballot, at an Annual General Meeting
17.3 If the Membership has established a need for one or more positions of Director At Large in accordance with bylaw 8.1, these positions shall be elected for a two year term, by ballot, at an Annual General Meeting or may be appointed if necessary by the Executive Council.
17.4 The Executive Council may approve policies and procedures necessary to conduct an election under this Bylaw.

18 AMENDMENT OF BY-LAWS

- 18.1 The By-laws of the Association may be repealed or amended by By-law, enacted by a majority of the Executive Council at a meeting of the Executive Council and sanctioned by an affirmative vote of at least 20 Members in Good Standing in person. Such a vote to take place at a meeting duly called for the purpose of considering the said By-law, provided that the enactment, repeal or amendment of such By-law shall not be endorsed or acted upon until the approval of the Saskatchewan Consumer and Corporate affairs has been obtained.

Bylaw amendments are to be recognized in the existing By-laws by the date of resolution by the Membership and by the date of Saskatchewan Consumer Corporate Affairs

- 18.2 At all meetings of the Association, every motion made shall be passed by a majority of votes unless otherwise specifically provided by the Saskatchewan Corporations Act or by the By-laws.

19 SIGNATURES AND CERTIFICATION OF DOCUMENTS

- 19.1 Contracts, documents or any instruments in writing requiring the signature of the Association, shall be signed by two of either the President, Secretary or Treasurer. All contracts, documents and instruments in writing so signed shall be binding upon the Association without any further authorization or formality. The Executive Council shall have power from time to time, by By-law, to appoint an Officer or Officers on behalf of the Association either to sign contracts,

documents and instruments in writing generally or to sign specific contracts, documents or instruments in writing.

The Seal of the Association, when required, may be affixed to contracts, documents or instruments in writing, signed, as aforesaid, by any officer or officers appointed by resolution of the Executive council.

20 FISCAL YEAR AND PAYMENT OF DUES

20.1 The financial year-end of the Association is hereby confirmed as "December 31st in each year".

21 RULES AND REGULATIONS

21.1 The Executive Council may prescribe such temporary rules and regulations not consistent with these By-laws relating to the management and operation of the Association as they deem expedient, provided that such rules and regulations shall have force and effect only until the next Annual General Meeting of the Members of the Association when they shall be confirmed. In default of confirmation at such Annual General Meeting, these temporary rules and/or regulations shall cease to have force and effect.

22 AUDITOR

At each Annual General Meeting, the voting Members shall appoint an Auditor or person(s) to audit/review the accounts of the Association for that year and until the next Annual General Meeting. The report of the Auditor/ reviewer shall be presented to the Members of the Association at the next held Annual General Meeting of the Association. The remuneration of the Auditor shall be fixed by the Remuneration and Expenses Committee, upon approval of the Executive Council. The Executive Council may appoint such agents and engage such employees as it shall deem necessary from time to time and these persons shall have the authority and shall perform the duties as shall be prescribed by the Executive Council at the time of said appointment.

23 NON-OFFICE APPOINTED POSITIONS

23.1 LEGAL COUNSEL: This position shall be appointed by the Executive Council.

23.2 HONORARY PRESIDENT: This position shall be appointed by the Executive Council.

24 EFFECTIVE DATE

24.1 This By-law shall become effective upon receiving Saskatchewan Consumer Corporate Affairs approval. All previous By-laws of the Association are and they are hereby repealed effective upon this By-law receiving Saskatchewan Consumer Corporate Affairs approval.

DONE, PASSED AND ENACTED upon in the City of Saskatoon, in the Province of Saskatchewan, this 2nd day of May, 2015.

President

Vice President

Rev. 2 May 2015