



**SCTA Annual  
General Meeting  
May 4, 2019**

The meeting was called to order on May 4, 2019 at 1435 hours by the SCTA President Lynn Zinger.

**Motion:** Lynn Zinger made a motion to accept the amended agenda as presented. Seconded by April Forrest. Carried.

The minutes of the last AGM were available on the SCTA website. As per the decision at our 2014 AGM minutes will not be read aloud at meetings as members were to read and send errors or omissions to the secretary prior to the meeting.

**Motion:** Lynn Zinger made a motion the minutes of May 5, 2018 AGM be accepted as presented. Seconded by Michelle Reynolds. Carried.

The president noted that there will be one motion to accept all reports.

**PRESIDENT'S REPORT:**

This is my last meeting as President and it has been wonderful experience to be a part of our profession and learning from such a diverse group of individuals from across Saskatchewan and Canada. I became a cardio tech in 1980 and I have a lot of fond memories of the people I have meet and worked with, those who know me well know I work hard and play hard too! (I never miss an opportunity to dance). Thanks to all of those dedicated members especially the executive for their time an effort to grow our professional standards and be recognized as an important part of the health care team.

I encourage all members to never lose the passion to LEARN. In our profession there's always something new and exciting in the field of cardiology. I personally enjoy the patient contact and their stories. It is always interesting to hear circumstances from those patients who survived a cardiac event and went on to have various treatments.

Good luck to the incoming executive and hope more members will participate in promoting our profession.

*Do more than belong: participate. Do more than care: help. Do more than believe: practice. Do more than be fair: be kind. Do more than forgive: forget. Do more than dream: work. -William Arthur Ward*

Warm regards,  
Lynn Zinger  
SCTA President

## **SCTA REGISTRAR'S REPORT:**

Just a friendly reminder to keep your SCTA profiles up-to-date with any email, address or name changes. Members are asked to notify me by email as well of any changes. Carla noted to keep online profile up to date and email her as there is no notification from the website if any changes to personal information are made.

Members Report: As of April 30, 2019

102 Active Members  
7 Inactive Members  
2 CSCT Life Members  
2 Student

**113 Total Members**

Respectfully Submitted,  
Carla Regush, SCTA Registrar

## **TREASURER'S REPORT:**

The current SCTA bank account balance is \$48, 575.44.

Per-capita fees for the 2019 SCTA Membership totalling \$6,960.00 were forwarded to the CSCT.

The SCTA financial statements for the fiscal year ending Dec 31, 2018 will be submitted to The Saskatchewan Corporate Registry by May 31, 2019.

The financial books for 2018 were reviewed and found to be in order by two SCTA members in good standing.

The financial books are to be reviewed yearly, after the fiscal year end.

If the members present today are agreeable Andrea Gross and Susan Marquis will be appointed to review the 2019 financial reports. Both members are in good standing.

Respectfully submitted,  
Patty Budnick  
SCTA Treasurer

**Motion** by Joanne Epp to appoint Andrea Gross and Susan Marquis to review the 2019 financial report. Seconded by Sandy Salyn. Carried.

## **EDUCATION COORDINATOR'S REPORT:**

Good afternoon SCTA Members,

Thank you for supporting me as the Education Coordinator for another year. At this time there is only 1 student registered with the association. I have enjoyed my time in this roll and am looking forward to new endeavours. I intend to continue on as the SCTA President - thank you Lynn for her many years of dedicated service. Your legacy will continue on and will perpetually inspire others to be proud of their profession.

Kind regards,  
Oksana Czaikowski

## **CEU COORDINATOR'S REPORT:**

As we are nearing the end of the triennium, I want to thank those members that have submitted their CEU's and remind others that they can be submitted at any time. The deadline for submission is Dec 31, 2019 and a reminder that there is a \$100 fine for late submissions. Each member is required to obtain 30 CEU's. The current CEU guidelines can be found on our website, scta.ca. Members attending today will receive 5 credits for the education portion of the day and 5 credits for attending the AGM. Please allow up to 2 weeks for your profiles on the SCTA website to be updated with these CEU's.

The CEU committee is continuing to work on revising the CEU standards. An updated version will be available to the members before the start of the next triennium. The new standards are more specific to help alleviate some questions that we've had.

Regards,  
April Forrest

## **DIRECTOR'S REPORT:**

First I would like to thank the board for appointing me to this role with the resignation of the past provincial director, Andrea Gross. With that said I would like to thank Andrea, who couldn't be here today, for all of the hard work that she put into this position in representing the SCTA and its membership at the national level.

Here is a brief overview of the CSCT this past year:

- A new PR committee has been formed. Their role is to help promote our profession using social media and to have a greater online presence.
- The CEU committee has been working hard on updating the CEU standards. They will be presented at the AGM in October.
- The results from the CSCT survey will be posted on the website when all of the data has been collected and reviewed. Thank you to everyone who participated in it. It will help the CSCT with future planning and investments.
- The 2019 Canadian Cardiovascular Congress (CCC) will be held in Montreal, Quebec October 24th to October 27th, 2019. Please note the date changes for CCC this year. The CSCT Education day will be held on Friday October 25th with topics TBA. The CSCT AGM will be held on Saturday October 26th followed by the CSCT members dinner for all those that have pre-registered for the event with their full CCC registration.
- The CSCT has sent out a call for nominations for the following positions:
  - ◆ 7 provincial directors, which will be elected at the AGM
  - ◆ a director at large, which will be elected at the AGM, with the intent of appointment to President at the post AGM
  - ◆ appointment of registrar and secretary will happen at the post AGM
- There is a history committee working diligently on plans for the 50<sup>th</sup> anniversary of the CSCT. This celebration will take place next year at CCC, hosted in Edmonton. This will be a great opportunity for members to attend CCC as well as the CSCT anniversary.

Respectfully submitted,

April Forrest  
Provincial Director

## **NORTHERN EDUCATION FUND:**

As of January 2019 our Northern Education Fund had a balance of \$5426.42. This is a decrease from the January 2018 balance of \$5713.87. The deposits from 2018 came from the technologists who teach the Medical Office Assistant program at McKay Career Training. Payment for one education session was still outstanding as of the end of December 2018, which caused the balance decrease for the year end. The majority of withdrawals from this account went to education reimbursements and Medical Office Assistant instructor fees.

Tracy Boyko, North Education Fund

## **SOUTHERN EDUCATION FUND:**

Cardiology Technologist Day Celebrates Healthy Hearts. This year we combined Wear Red Canada Day and Cardiology Technologist Day. Leading up to Wear Red Canada Day, posters were displayed in the hospitals to raise awareness about women's heart health. Prior to Wear Red Day, departments at the RGH and PH purchased red anatomical heart shirts to wear on February 13<sup>th</sup>. This was organized by Dr. Lavoie - Cardiologist and Michelle Hiibner - Cardiology Technologist. The Cardio-Neuro Staff placed Cardiology Tech on the back of their red shirts to promote Cardiology Technologist Day and our profession. The Cardio-Neuro staff, wearing their red shirts, distributed signed cards and boxes of cookies to several units within the hospitals.

Thanks to everyone who supported Cardiology Technologist Day! The South Saskatchewan Education Fund continues to offer funding to its southern members. As of January 31<sup>st</sup>, 2019 the account balance is \$3920.27. I am interested in creating an education day for our members and suggestions are more than welcome!

## **FACT AND ARTIFACTS:**

**Members** asked to submit suggestions of changes or if they are in need of help to make an article to just contact the executive. If you use money from the North/South education fund you will need to submit to the newsletter. Ex: what is new to your area/Education sessions attended.

**MOTION:** Lynn Zinger made a motion that all reports be accepted as read. Seconded by Shaun Horvath. Carried

## **OLD BUSINESS**

### **Medical Diagnostic Committee:**

Lynn Zinger gave the report in Jackie Goodtrack absence. Two meetings were held at Sask Poly Tech via Video Conference to save travel expenses. Minimal information to report. There is a high demand for people taking the courses but Sask Poly Tech is struggling to obtain clinical sites as there are not enough preceptors. There is a plan at the October meeting to discuss a revamping of the ECG distance course with no completion date. The ultrasound course is under review.

### **Policy Manual Committee:** Presented by Michelle Reynolds committee chair.

Policy 1.3: Edited for a better explanation on how to pay membership dues for life members as follows:

#### SCTA Honorary Life Members

- SCTA Honorary Life Members are SCTA members who are nominated by a fellow member(s). Supporting documentation of the nominee's service to the SCTA is to be sent to the executive. Upon the executive's approval the member will be recognized as an Honorary Life member at the next AGM with a certificate. The provincial portion of the membership dues will be waived but it will be the responsibility of the Honorary Life Member to ensure they pay their CSCT portion of membership dues (AGM 2005).
- CSCT Life members will have their CSCT membership dues waived.
- Honorary Life members are to be listed on the membership list.
- An Honorary Life Member will have all the same rights as an Active member in good standing. **As an example:**
  - A CSCT Honorary Life Member would be responsible only for the SCTA fee of \$110.00.
  - A SCTA Honorary Life Member would be responsible only for the CSCT fee of \$65.00
  - A combined CSCT and SCTA Life Member would have all membership fees waived

It was noted that the registrar needs to provide the names of the Honorary Life Members in the registrar's report even if they are not paying dues.

Policy 2.2: Motion by Lynn Zinger to change honorarium for SCTA speakers from \$100 to \$150 as funds permit. Seconded by April Forrest. Carried.

Policy 2.3 (c): Clarification-airfare needs to be approved by the executive. All airfare needs to include insurance and flight change options. If not, the member will be responsible for any cost associated with any flight changes or cancellations.

Policy 2.6: Signing authority to reflect by-laws as follows:

Treasurer and President shall be the signing officers of the Association. If necessary the President and one of the Vice-President, Education Coordinator or other Officer duly appointed by the Executive for that purpose, are the Signing Officers.

Policy 2.7: Edited to clarify the use of the North and South Education Funds as follows:

The North and South Education Funds were established to assist members to attend education events through fund raising efforts.

The SCTA executive shall appoint (assign) an SCTA member to each of the North and South Education funds to manage the accounts. These funds will be separate from the SCTA financial dealings. These appointed members shall be accountable to the SCTA executive. (AGM 2007). Chairperson to the North and South shall provide a report once a year at the AGM.

**Requesting funds**

**Member Eligibility:**

- SCTA/CSCT member in good standing
- North Fund the member must reside north of Davidson
- South Fund the member must reside south of Davidson

**Requirements:**

- must attend a least 1 SCTA or CSCT meeting in the past 12 months
- must submit an article to be published in the SCTA Facts and Artifacts
- must provide documentation of incurred expenses (original receipts)

**Conditions:**

- The fund coordinators may make payment up to \$250.00, anything greater than \$250.00 the SCTA executive must approve.
- Members may request more than \$250.00 to attend an educational event (where funds permit) and must apply to the fund coordinator/executive no later than one month prior to function.
- The SCTA executive will inform the member of their decision within 10 days.
- Members will be responsible for any late registration fees.

**Example:** registration fee is \$300 early and \$350 late, the member is responsible for \$50.

- The Education Coordinator shall be a liaison between the Education Fund Coordinators and the SCTA Executive. (GM June 2008).

**Motion:** to increase the minimum a member can request before Executive approval from \$250 up to \$350 by Tracy Boyko. Seconded by Nicole Schriemer. Carried.

Discussion on where the town of Davidson applies to. It was decided that members from Davidson would apply to the North Education Fund.

Policy 2.8: Donations by SCTA.

**Motion:** by Lynn Zinger to make a donation annually of \$100 to the Heart and Stroke Foundation. Seconded by Naomi C. Carried.

Policy 6: **An addition to the policy manual-** Facts and Artifacts as follows:

- To be sent to the membership once a year via email
- To be posted on the SCTA website
- Must include educational article /content
- Must include reports from the following;

**Motion:** by Lynn Zinger to accept the policy manual as presented today with the discussed changes. Seconded by Oksana Czaikowski. Carried.

**Facebook Page:**

Use for only communication purposes between the North and South. If a member wishes to be added to the group please contact the Executive.

**SCTA Website:**

Tracy Boyko is currently running the website and would like to step down. It will be posted on the website/emailed to members to see if someone is interested in taking over. Duties involve putting registration on the site etc. If no one is interested the executive will discuss it at the next meeting.

**Life Labs-Holter Monitoring:**

Karen Sleva reported back that Life Labs are not doing Holters as of now. However, Life Labs in BC are. Keep the Executive informed if any new information arises.

**JJE-No Committee Volunteers**

No members volunteered at the last meeting to form a committee. The Executive will decide if we want to pursue follow-up.

**NEW BUSINESS**

**Election of SCTA Executive 2019-2021**

**Nominations from Floor:** None

Election ran by: Lynn Zinger

- **President:** Oksana Czaikowski
- **Vice President:** Nicole Schriemer
- **Secretary:** Tchissola Sebastiao G
- **Registrar:** Carla Regush
- **Treasurer:** Patty Budnick
- **Education Coordinator:** Jane Reibin
- **CEU Coordinator:** Lauren Baldwin
- **Director:** April Forrest

**Motion:** made by Lynn Zinger to accept the new Executive. Seconded by Robyn Rollack. Carried.

**DRAW OCT 2019 CCC**

**Motion:** Lynn Zinger made a motion to send another executive member to the CCC besides the director. Second by Tennille Dawson. Carried

Draw: Elisa Sundholm was drawn. Members need to reply by Sept 1, 2019 if they are able to go.

**OTHER**

Crystal Shendaruk presented Lynn Zinger with SCTA Honorary Life-Time Membership.

Motion to adjourn the 2019 SCTA AGM at 1545 hours by Crystal Shendaruk.