



**SCTA Annual  
General Meeting  
May 5, 2018  
Saskatoon, SK**

The meeting was called to order on May 5, 2018 at 1400 hours by the SCTA President Lynn Zinger.

**Motion:** Lynn Zinger made a motion to accept the agenda as presented. Seconded by Michelle Reynolds. Carried.

The minutes of the last AGM were available on the SCTA website. As per the decision at our 2014 AGM minutes will not be read aloud at meetings as members were to read and send errors or omissions to the secretary prior to the meeting.

**MOTION:** Lynn Zinger made a motion to accept the minutes of April 29, 2017 AGM be accepted as presented. Seconded by Elisa Carlson. Carried

The President noted that there will be one motion to accept all reports.

**PRESIDENT'S REPORT:**

I feel privileged to represent our members as the SCTA President. To those who are new to our profession I welcome you and encourage you and all members to never lose the passion to LEARN. There are new advancements in technology and innovative ways to improve patient care. I encourage members to share their stories and ideas regarding best practice thereby promoting our profession to patients and other members of the health care team.

Thanks to the 2018 executive members who all pitched in to get things together for AGM & Education Session. We sorely miss our team leader and our Treasurer Patty Budnick who in the past has organized most everything for our AGM meetings. We all wish her good health and speedy recovery. I hope everyone that attended enjoyed today's education sessions. Please share your suggestions for future topics and speakers.

Cardio Tech Day Feb 14<sup>th</sup> was celebrated in a big way in Saskatoon, Regina and Moose Jaw thanks to all those members who participated and showed pride in their profession. It is truly a great team building experience and advertises to other health care professionals and the public who we are!

Thanks to Oksana Czaikowski for putting together Facts and Artifacts 2018 it was her 1<sup>st</sup> time doing this and she did an awesome job. Next year we intend to have it out earlier, end of Feb or early March. Hope more of our members will make submissions with interesting cases or things happening in their work place. SCTA Policy Manual has been edited by deleting policies that no longer apply and it will be on the website soon.

Thanks again to all executive members for your time and dedication to the profession.

It's never too late to become involved do what you can when you can. Please contact any SCTA Executive members with your thoughts or concerns regarding anything you feel may benefit our membership and profession.

Warm regards,

*Lynn*

Lynn Zinger

## **SCTA REGISTRAR'S REPORT:**

Hello Members,

Just a friendly reminder that our annual membership dues deadline is December 31. On January 1, the online membership renewal option will not be available. Members will have to contact the SCTA registrar for arrangements to mail a cheque or money order for their membership dues plus late fees.

Members are reminded to keep their SCTA profiles up-to-date with any email, address changes, etc.

Members Report: As of March 1, 2018

**102** Active Members

**7** Inactive Members

**1** CSCT Life Member

**9** Students

Total Members: **119**

Respectfully Submitted,

*Carla Regush*

*SCTA Registrar*

## **TREASURER REPORT:**

April 15, 2018

The current SCTA bank account is \$42328.48.

Per-capita fees for the 2018 SCTA Membership totaling \$7,015.00 were forwarded to the CSCT.

The SCTA financial statements for the fiscal year ending December 31, 2017 will be submitted to the Saskatchewan Corporate Registry by May 31, 2018.

The financial books for 2017 were reviewed and found to be in order by two SCTA Members in good standing.

The financial books are to be reviewed yearly. The review needs to be completed by February 28, two months after the fiscal year end.

If the Members present today are agreeable Tracy Boyko and Susan Marquis will be appointed to review the 2018 financial reports. Both Members are in good standing.

Respectfully Submitted

Patty Budnick

SCTA Treasurer

**Motion:** Patty Budnick made the motion that Tracy Boyko and Susan Marquis be appointed to review the 2018 financial reports. Second: Andrea Gross. Carried.

## **EDUCATION REPORT:**

I am very honored to start a new triennium as the SCTA Education Director. Firstly, I would like to thank Samantha Painchaud for her time as Education Coordinator in the past, I've got some shoes to fill. A little bit about myself - I have been a RCT for just about 2 years and currently work at all three hospitals in Saskatoon. At this time there are 9 Student members registered with the association - most of which just wrote their national exam, best of luck to all of them. This past September we had 2 students write the CSCT exam, both which were successful, Congratulations!

On April 6th, 2018 an Education Session was held for students and RCT's. It was a great turn out and hopefully something we can continue to do for years to come. Topics covered were ECG interpretation, Basic Pacemaker Interpretation as well as a question and answer period regarding exam preparation. There was a small registration fee to ensure attendance as well as some snacks to enjoy.

I hope you all have a wonderful year and continue to express your passion for our profession. We are one of a kind and should be proud of the impact we make in patient's lives.

*SCTA Education Director,  
Oksana Czaikowski*

## **DIRECTORS REPORT:**

Good afternoon,

First, I want to thank everyone who helped with the planning of today's AGM and Education sessions, we had record numbers this year so there were quite a few last-minute adjustments needed and everyone stepped up and did a great job!

Here is a brief overview of the CSCT this past year:

- The new CSCT CEU standards were put in place and are now being used by every province.
- The CSCT reinstatement policy has been put in place for those members who have become lapsed in either their CEUs or membership dues. This policy explains the process to follow to become in good standing again.
- Exam fees have remained at \$600.00 per attempt. In September 2017 there were 177 candidates that challenged the certification exam and in April 2018 there were 138 candidates that challenged the certification exam.
- The NOCP has now been updated to the 2014 NOCP which can be found on the CSCT website, the most notable change is the addition of section 1.7 Electrophysiology. This has also been reflected on the national certification exam.
- At the 2017 CSCT AGM in Vancouver BC, Crystal Shendaruk was elected in as a director at large. She was then appointed as the CSCT President at the post AGM. Also, at the post AGM Brenda Wall was appointed Vice President, Gretchen Dunn was appointed at Secretary, and Cheryl West was appointed as registrar.
- The 2018 Canadian Cardiovascular Congress (CCC) will be held in Toronto Ontario October 20<sup>th</sup> to October 23<sup>rd</sup>, 2018. The CSCT AGM will be held on Saturday October 20<sup>th</sup> followed by the CSCT member's dinner for all of those that have pre-registered for the event with their full CCC registration. The CSCT education day will be held on Sunday October 21<sup>st</sup> with topics TBA.
- The positions of Education Director and director at large with the intention of appointment to treasurer will be up for election at this year's AGM.

Thank you,  
Andrea Gross, RCT  
SCTA Director

## **NORTHERN EDUCATION FUND:**

As of January 2018 our Northern Education Fund had a balance of \$5713.87. This is an increase from the January 2017 balance of \$5194.78.

The majority of deposits in 2017-18 came from the technologists who teach the Medical Office Assistant program at McKay Career Training and the Cardiac Tech Day raffle.

The withdrawals from this account went to education reimbursements, AGM 2017 assistance, and Medical Office Assistant instructor teaching costs.

Respectfully submitted,  
Tracy Boyko

### **SOUTHERN EDUCATION FUND:**

As of March 31, 2018, the account balance is \$3939.17.

In conjunction with Cardiology Technologist Day and a generous donation from the SCTA I was able to organize a draw amongst the Cardio-Neuro staff at the Regina General and Pasqua Hospitals. To enter the draw each technologist had to pick an ECG rhythm related topic (ex. Afib, Brugada, LBBB) and submit an ECG example of it as well as information relating to the topic. It was submitted in the form of a link to a good credible website, something that they wrote themselves or a research article. One of our technologists, Michelle Hiibner, then compiled all the resources onto our shared drive for everyone to access! This was very well received and will provide a good resource for our technologists! Jocelyn de Hoop with her topic Sgarbossa, was the winner of the FitBit.

The SSEF did not have any requests from members for funding since the last AGM. I am looking forward to another year of helping our association contribute to the further education of our members.

Kristin Mitchell (Sali), RCT  
South Saskatchewan Education Fund Treasurer

### **CEU REPORT:**

Good afternoon everyone,

The current CEU triennium is from Jan 2017 to Dec 2019. All members whether you are full or part time must obtain 30 CEU's per triennium. Thank you to everyone that has been sending in their CEU material on a regular basis.

I would like to once again bring to your attention the new CEU guidelines set out by the CSCT. They have changed and there are more specific criteria for obtaining CEU's. A couple of examples are TLR and WHIMIS. These things are requirements for some jobs in Saskatchewan, but they are not a requirement for being a Cardiology Technologist, therefore they are not eligible anymore. Please also remember that I need documentation for everything that is submitted.

Please review the guidelines carefully before submitting or contact me with any questions.

Everyone who attended today will have their SCTA profiles updated with 10 credits for the entire day.

As we are nearing the halfway mark of this triennium I encourage all members to send in the CEU's that they currently have to get an idea of what will be needed to complete the triennium.

CEU submission forms and the new guidelines can be viewed and printed from our website [scta.ca](http://scta.ca). They can be emailed to me with your documentation to [sctaceucoord@gmail.com](mailto:sctaceucoord@gmail.com). Or mailed to me: 115 Bolton Way, Saskatoon, SK, S7T 0B2

Respectfully Submitted  
April Forrest  
CEU Coordinator

### **Communication:**

All members are responsible to checking if their information is up to date on the website. If there are any updates you can edit you profile. If CEUs/ Payments have not been added email the CEU coordinator registrar. CEUs can be submitted electronically, members are responsible for keeping their own paper copies until the end of the triennium.

**MOTION:** Lynn Zinger motioned that all reports be accepted as read. Seconded by Sandy Salyn. CARRIED.

### **Old Business**

**Program Advisory Committee Meeting Report, April 25, 2018.** This was a face-to-face meeting, which we haven't had in a year, the last two meetings were held by videoconference. The September meeting was focused on the JJE reevaluation of the jobs. This meeting it was reported that all the programs have a very good success rate in the national exams. The CXLT are still in big demand and it was reported that there are several vacancies in the rural areas. The report for the Sonography Needs Assessment is that there is a need for the program and Saskpolytech plans on developing a program that will be offered within a couple years.

The issues that will be impacting the programs will be the clinical sites. Due to the shortage in staff it is getting harder for sites to take the students.

There is a Preceptor Preparation Course that Saskpolytech offers which is on line and free for anyone to take. If anyone is interested contact:  
[daniel.oliynyk@saskpolytech.ca](mailto:daniel.oliynyk@saskpolytech.ca)

Respectfully Submitted  
Jackie Goodtrack

**MOTION:** Jackie Goodtrack motioned that all reports be accepted as read. Seconded by Michele Reynolds. CARRIED.

## **Policy Committee**

Lynn thanks the Policy Committee for their work on revising SCTA Policy Manual. Michele Reynolds will review the DRAFT SCTA Policy Manual and ensure it is in line with the CSCT membership policies. Michele will set up a meeting to review policies and once complete the Executive will review and adopt at an Executive meeting and the policies will be on the website for all member to review.

## **New Business**

Education Session there was inquiry from some members if SCTA would look at hosting education sessions and/or workshop for other health care professionals. It could be held in conjunction with our meeting as well and would help promote your profession. Discussion on members and non-members fees to attend and possibility of registration fees going to the North and/or South Education Funds. There was some interest by those at the AGM and the executive will discuss how best to move forward.

Communication: There is closed Facebook group for members to add information from presentations etc.

SCTA Website – Tracy Boyko has taken on the responsibility of SCTA web master. There was discussion about things the members may like added to add to the website. There was a suggestion of new pictures etc. Not sure how much traffic our site has. The Executive will review and make recommendation at the next meeting. Poly Tech Preceptor link to be added in. And Facebook link to be added in as well. Medtronic academy (direct link, create profile, and learning courses. SCTA is also looking for more links.

Oct 2018 Canadian Cardiovascular Congress Toronto discussion and draw to be made at this meeting Kylie Williams is this year's winner. Members voted to continue doing the draw. Suggestion for executive, North/South gets name in draw regardless of everything else they do.

Discussion about Life Labs SCTA would like to gather information on who is doing to be performing Holter Monitoring and if any possibility of provincial legislation to address unregulated staff doing cardiac testing. Committee to be struck to address this by Sept 15 for members should submit their names.

Discussion on JJE and other provincial job descriptions using SCTA/CSCT certification. Discuss possibility of doing a member's survey about what they are presently doing in their jobs and credentials. Intent is to see if there are any SCTA who hold other certifications and if they work with any other staff that are not CSCT certified and are doing ETT and Holter scanning.

Discussed SCT making annual donations to Heart and Stroke foundation as funds permitted. **MOTION: Joanne Epp to donate \$100 to the Heart and Stroke Foundation for the year of 2018. 2<sup>nd</sup> by Leanne Basset.**

Regina members inquired about the possibility of having the AGM and Education Sessions in Regina next year. Kylee from Regina is to get back to the President by Sept 15 with their decision and a list volunteers for a planning committee.

Motion to adjourn: Crystal Shendaruk