



**SCTA Annual  
General Meeting  
April 29, 2017  
Saskatoon, SK**

The meeting was called to order on April 29, 2017 at 1400 hours by the SCTA President Lynn Zinger.

**Motion:** Shelly Brick made a motion to accept the agenda as presented. Seconded by Samantha Litvenenko. Carried.

The minutes of the last AGM were available on the SCTA website. As per the decision at our 2014 AGM minutes will not be read aloud at meetings as members were to read and send errors or omissions to the secretary prior to the meeting.

**MOTION:** Michelle Reynolds made a motion to accept the minutes of April 23 2016 AGM be accepted as presented. Seconded by Sandi Salyn. Carried

It was noted that there will be one motion to accept all reports.

**PRESIDENT'S REPORT:**

I am honored to represent our members as the SCTA President. To those who are new to our profession I welcome you and encourage you and all members to never lose the passion to LEARN. In our profession there are always new and interesting advancements in the field of cardiology. With social media there are more patients telling their stories and members can share their ideas in regards to best practice which includes maintaining and improving our effectiveness in the health care system.

Thanks to the 2017 AGM & Education Session planning team Patty Budnick, Andrea Gross and Carla Regush. I hope you enjoyed the lectures and please share your suggestion for future topics and speakers with any of the executive members.

Cardio Tech Day Feb 14<sup>th</sup> was celebrated in a big way in Saskatoon and Regina thanks to all those members who participated and showed pride in their profession. It was truly a great team building experience and advertised what we do to other health care professionals and the public. Please check out our website for important information, pay dues online and check your CEU status! The SCTA Student Hand Guide will be updated soon with changes to the new exam process. Any members who receive inquiries from potential/present

students about our profession please direct them to our website. Thanks to Andrea Gross for the great job on Facts and Artifacts. Hope more of our members will make submissions with interesting cases or things happening in their work place. Don't forget the draw for \$1500.00 to attend CCC in Vancouver. Our SCTA Policy Manual is in the process of being updated and should be ready to for executive review in the Fall and then on to the website.

Thanks to everyone on the SCTA 2015-2017 Executive for attending meetings, your input and volunteering for your profession. Thanks to Susan Marquis and Jackie Goodtrack who are stepping down. Special thanks to Crystal Shendaruk who has done a great job maintaining the SCTA and CSCT website. I think I can speak for all our members to thank her for being our Provincial Director over the past 4 years. She has been a great resource and dedicated individual we are all proud of her and her achievements.

It's never too late to become involved do what you can when you can. Please contact any SCTA Executive members with your thoughts or concerns regarding our profession.

Warm regards,  
SCTA President  
Lynn Zinger

### **SCTA REGISTRAR'S REPORT:**

Hello Members,

This was our second year members were able to renew annual membership fees online. This new system definitely speeds up the renewal process and I've been able to mail out receipts and membership cards much earlier this year!

Members are reminded to keep their SCTA profiles up-to-date with any email and address changes, etc.

Members Report: As of January 25, 2017

98 Active Members  
8 Inactive Members  
1 CSCT Life Member  
10 Students  
Total Members: 117

Respectfully Submitted,  
Carla Regush  
SCTA Registrar

### **TREASURER REPORT:**

The current SCTA bank account balance is \$36,287.60

Per-capita fees for the 2017 SCTA Membership totaling \$6810.00 were forwarded to the CSCT.

The SCTA financial statements for the fiscal year ending December 31, 2016 will be submitted to the Saskatchewan Corporate Registry by May 31, 2017.

The financial books for 2016 were reviewed and found to be in order by two SCTA Members in good standing.

The financial books are to be reviewed yearly. The review needs to be completed by February 28, two months after the fiscal year end.

If the Members present today are agreeable Tracy Boyko and Val Deichert will be appointed to review the 2017 financial reports. Both Members are in good standing.

Respectfully Submitted,  
Patty Budnick  
SCTA Treasurer

**Motion:** Lynn Zinger made the motion that Tracy Boyko and Val Deichert be appointed to review the financial reports. Second: Andrea Gross. Carried.

### **EDUCATION REPORT:**

Hi everyone!

First off I would like to thank Patty, Andrea, Crystal, Carla and Lynn for organizing the AGM. You all did a wonderful job. Second, I would like to thank all of you for taking time out of your busy schedules to join us today, especially to those who drove from out of town.

Last year was an exciting time for our association. We launched the brand-new exam! In the Septembers sitting we had 9 students challenge the exam. In April's sitting we had 7 students (5 first attempts and 2 rewrites) challenge the exam. On April the 7th I put together a small education session for the students with one of our cardiology fellows and Crystal.

I will be stepping down from my position on the board following this term. I have enjoyed my time on the board and have learned a lot about our association. I would like to send a huge thank you to Crystal S. for guiding me though my term on the board. I look forward to watching our association grow and evolve in the next few years.

Respectively submitted  
Samantha Litvenenko, RCT

## **DIRECTORS REPORT:**

Good Afternoon,

On, January 1 2017 the CSCT released the new CEUs Standards that will be used in every province. For all members who become lapsed in their CEUs or for not paying membership dues will have to refer to the CSCT reinstatement policy to begin the process to have their membership brought back into good standings.

In September the CSCT delivered the first exam through the new online exam company Yardstick. The new process was a success with 143 candidates challenging the exam.

Exam fees have been increased to \$600.00 per sitting starting for the April 2017 exam. For the April exam had 101 candidates challenge the exam.

The CSCT exam committee continues to work on the exam updating the question and creating questions for the new NOCP to come into effect for the September 2017 exam which will now include electrophysiology (EP) on the exam blueprint.

At the 2016 CSCT AGM in Montreal, our very own Jackie Goodtrack from Regina was elected in as the CSCT education director, Congratulations Jackie. Karen Schaus was elected in as director at large, and then at the Post AGM was appointed as the CSCT treasurer.

The 2017 Canadian Cardiovascular Congress (CCC) will be held in Vancouver October 21-24. The CSCT AGM will be on the Saturday Oct 21 with registration starting at 2 pm. There will be the CSCT member's dinner to follow for all that have pre-registered for the event. The dinner is a great way to network and meeting other technologist from around the country.

The CSCT education day will be on the Sunday October 22 and this day is always filled with great speakers.

At the CSCT AGM, there will be six directors nominated by their provinces to be elected in. The position of CSCT President and Vice President will be appointed by the CSCT BOD at the post AGM. The CSCT will also be calling for applications for secretary and registrar positions.

Even though my time on the SCTA has come to an end, I will stay involved on the CSCT board. I have been nominated by the CSCT board of directors for the seat of a director at large and to be appointment as the CSCT President.

I want to end by personally thanking each and every one of you, for allowing me to represent the SCTA as our provincial director over the past 4 years. My time

on the SCTA and CSCT boards has been filled with many great opportunities to learn, meet techs from around our country and contribute to make both societies better.

Respectfully Submitted Crystal Shendaruk, SCTA Provincial Director

### **NORTHERN EDUCATION FUND:**

Northern Education Fund Balance 2017

As of January 2017 our Northern Education Fund had a balance of \$5194.78. This is a change from the January 2016 balance of \$4763.78.

The majority of deposits in 2016 came from the technologists who teach the Medical Office Assistant program at McKay Career Training.

The withdrawals from this account went to conference reimbursements, MOA instructor teaching costs, and the 2016 AGM.

A summary of deposits and withdrawals:

Deposits Withdrawals Balances

Balance as of January 2015	\$ 4763.78	McKay Career Training (MOA student ECG instruction) Payment for instruction *4 sessions	\$ 2720.00	Teaching costs *4 sessions + supplies	\$ 1680.52	AGM 2015 assistance	
General assistance allowance	\$ 250.00	Education costs		2015 CCC reimbursement fee	\$259.90	Conference registration fee	
		reimbursements for members	\$ 588.00	Banking costs			
		Service fees	\$ 30.50	Interest deposit	\$ 0.12		
Total	\$2980.02		\$2549.02		+\$ 431.00		
Balance of January 2016	\$5194.78						

### **SOUTHERN EDUCATION FUND:**

South Saskatchewan Education Fund Report:

As of March 31, 2017, the account balance is \$3,965.12.

In conjunction with Cardiology Technologist Day and a generous donation from the SCTA I was able to organize a fundraiser for the South Saskatchewan Education Fund (SSEF). The fundraiser included a Fitness Gift Basket that was raffled off on February 14, 2017. The Fitness Gift Basket included a FitBit Alta, Yoga Mat, Yoga Mat Carrier, \$50 dollar LuluLemon Gift Card, Nike Performance

Men and Women's Running Socks, Shaker Bottle, S'well Water Bottle, Fitbook 12 wk Fitness and Nutritional Journal, 4 One Serving Packages of Whey Protein, \$25 dollar iTunes Gift Card, Nike Lightweight Arm Band, Resistance Band, Fitness Towel and an Under Armour Gym Backpack. Tickets were sold at Regina, Moose Jaw and Yorkton Hospitals and I am excited to announce we raised a total of \$1,555.00. Thanks to everyone who helped out with the fundraiser! This fiscal year the SSEF was able to assist one Cardiology Technologist with their registration fee to the CCC in Montreal and another Cardiology Technologist with their tuition fee for a post secondary class for a total of \$500.00. I am looking forward to another year of helping our association contribute to the further education of our members.

Kristin Sali, RCT  
South Saskatchewan Education Fund Treasurer  
Pasqua Hospital, Regina  
306-766-2239

### **CUE REPORT:**

Currently we have:

- 34 members with all 30 CEU's
- 14 members with partial CEU's

CUEs can be mailed or email. There will be new forms available on the website with Jackie's contact information. The form as well as the supporting documentation should be submitted to Jackie. CUE's will be updated on each individual's profile on the CSCT website when logged in.

Submitted by  
Jackie Goodtrack

**MOTION:** Lynn Zinger motioned that all reports be accepted as read. Seconded by Lisa Brewer. CARRIED.

### **Old Business**

#### **Medical Diagnostics Department Program Advisory Committee Meeting**

Had a meeting on Wednesday with Telehealth remotely. Still want one face to face meeting each year (in the fall) and the rest will be through telehealth. Committee was excited to get 6-year accreditation in all programs. Jackie still working on having the wording changed on the JJE for other professions to have it worded that they are "hooking up Holters" not scanning them. The SCTA will discuss Jackie staying on this committee at a board level as this is an appointed position.

### **Policy Committee**

CSCT membership policies should be released after board meeting in the June and then ours will be released in the fall. Biggest change will be the CEU and lapsed members. SCTA policies will be posted on the SCTA website and voted on at the next AGM

### **New Business**

Correspondence – Lynn had written to the CSCT asking that the new SCTA director who is elected in May be able to go to the meetings in October to learn more about the role. SCTA got a letter back from CSCT saying this was not possible. Michelle addressed this as CSCT directors are voted in by CSCT membership at CSCT AGM in October regardless of when they are voted in at the provincial level, they do not have a seat on the board until the meeting in October. It is the province's diligence to make sure that the person they bring forward to the election in October has the necessary experience.

Website – Crystal Shendaruk has been working on the website since it was re-done and has done a great job. As she is moving on to the CSCT President Tracy Boyko will now take over as the web master of the SCTA website. There was discussion about things to add to the website. We will make a closed facebook group for members to add information from presentations etc.

### **Communication:**

All members are responsible to checking if their information is up to date on the website. If there are any updates you can edit you profile. If CEUs/ Payments have not been added email the CEU coordinator registrar. CEUs can be submitted electronically, members are responsible for keeping their own paper copies until the end of the triennium.

**Elections:** Ran by Michelle Reynolds.

**MOTION:** Lisa Brewer to elect Lynn Zinger as SCTA President. Second: Tracy Boyko. Carried.

**MOTION:** Crystal Shendaruk to elect Nicole Schriemer as Vice President: Second: Samantha Litvenenko. Carried

**MOTION:** Patty Budnick to elect Andrea Gross as Director: Andrea Gross Second: Sarah Muyres. Carried

**MOTION:** Andrea Gross to elect Oksana Cziakowski as Education Coordinator: Second: Lisa Brewer. Carried.

**MOTION:** Patty Budnick to election Samantha Litvenenko as Assistant Education Director. Second: April Forrest. Carried

**MOTION:** Andrea Gross to elect Patty Budnick as Treasurer: Second: Sarah Muyres. Carried

**MOTION:** Jackie Goodtrack to elect Carla Regush as Registrar. Second: Sandi Salyn. Carried

**MOTION:** Patty Budnick to elect Janelle Beaudry as Secretary. Second: Robyn Rollack. Carried

**MOTION:** Sean Horvath to elect April Forrest as CEU Coordinator. Second: Jeanette Dougan. Carried.

**MOTION:** Crystal Shendaruk to send the SCTA director Andrea Gross to CCC and pay for all standard expenses. Second: Terry Backlund. Carried.

**MOTION:** Naomi Cawley that in the event that there is a meeting that provincial education coordinators are required to attend the SCTA pay for all standard expenses for them to attend. Second: Brynn Worobetz. Carried.

**MOTION:** Crystal Shendaruk motioned to adjourn meeting at 1620 hours. Second: Lynn Zinger. Carried.